

Fall 2009 Biweekly Payroll Schedule

Pay Period Fall 2008	Pay Period Begin Date	Pay Period End Date	Time Cards Due No Weekend Work	Pay Date
	Monday	Sunday	Thursday - 3:00 PM	Friday
19/09	17-Aug-2009	30-Aug-2009	27-Aug-2009	11-Sep-2009
20/09	31-Aug-2009	13-Sep-2009	10-Sep-2009	25-Sep-2009
21/09	14-Sep-2009	27-Sep-2009	24-Sep-2009	9-Oct-2009
22/09	28-Sep-2009	11-Oct-2009	8-Oct-2009	23-Oct-2009
23/09	12-Oct-2009	25-Oct-2009	22-Oct-2009	6-Nov-2009
24/09	26-Oct-2009	8-Nov-2009	5-Nov-2009	20-Nov-2009
25/09	9-Nov-2009	22-Nov-2009	18-Nov-2009 *	4-Dec-2009
26/09	23-Nov-2009	6-Dec-2009	3-Dec-2009	18-Dec-2009
27/09	7-Dec-2009	20-Dec-2009	16-Dec-2009 *	30-Dec2009*
01/10	21-Dec-2009	3-Jan-2010	29-Dec-2009*	15-Jan-2010

▶ *** Indicates adjustments to schedule.**

▶ An e-mail notification will be sent out to biweekly undergraduates working for CS if additional changes to the schedule are necessary.

▶ Time Cards should be turned in by the deadline for that pay period.

▶ Live Pay checks should be promptly picked up. Direct deposit pay statements are paperless (use Duke@Work)

▶ Please contact Cheryl Wallace if you have any questions. Rm 312, LSRC, 660-6517, cheryl.wallace@duke.edu